

**Mid-Michigan Library League Board of Trustees
Meeting Minutes
Special Meeting May 12, 2016**

Call to Order: The meeting was called to order at 10:00 am by Chair Patti Colvin.

Roll Call: Present: Patti Colvin, Lisa Leedy, Eric Smith, Jeanette Fleury, Dale Priester, Mary Edens, Heather Symon Bassett

Absent: Kim Frazho, Gay Budinger

Also Present: Sheryl Mase, Director

Public Comment: No public comment.

Discussion of lease options and comparison spreadsheet occurred.

M/S Leedy/Priester to allow the Director to spend up to \$10,000 for all expenses related to moving, provided the contractor:

- 1. has a valid builder's license and it is listed on all documentation,**
- 2. pulls all necessary permits,**
- 3. proves that his insurance has MMLL listed as additionally insured,**
- 4. timeline of work is included in the written contract, and**
- 5. the terms of payment including down payment requirements are in the contract and that MMLL will hold at least 10% of the payment until 100% of the work is completed.**

Roll Call: Yeas: Colvin, Leedy, Smith, Fleury, Priester, Edens, Bassett. **Nays:** None.

Discussion of lease signing occurred.

M/S Leedy/Edens authorized the Director to sign a lease at the Old City Hall (201 N. Mitchell, Suite 302, Cadillac, MI).

Roll Call: Yeas: Colvin, Leedy, Smith, Fleury, Edens, Bassett. **Nays:** None. **Abstentions:** Priester (knows landlord personally)

Motion to adjourn at 10:40 am.

Respectfully Submitted,

Heather Symon Bassett
Secretary.

